

**CITY OF BRIDGEPORT
BUILDING DEPARTMENT**

DATE: December 1, 2014

TO: All Licensed Sign Contractors

FROM: Bruce A. Nelson, Acting Building Official

RE: Sign Licenses

Before January 1, 2015, all sign companies doing business with the City of Bridgeport must renew their sign licenses. To do this you must do the following:

- ☐ **Submit an Insurance Certificate with the City of Bridgeport listed as Certificate holder. Your Certificate must include liability, automobile and Workman's Compensation. (For sole proprietors, have the enclosed affidavit signed and notarized).**
- ☐ **Sign and return the enclosed sign license application (must be signed by the principal of the company).**
- ☐ **Enclose a check for \$135.00 (one hundred thirty five dollars) for a *new* license, and \$65.00 (sixty five dollars) for renewal made payable to: City of Bridgeport.**
- ☐ **Send to: City of Bridgeport
Building Dept. Room 220
45 Lyon Terrace
Bridgeport, CT 06604**

BAN:kmr

**State of Connecticut
Worker's Compensation Commission
Sign License Affidavit for Sole Proprietors**

Name of Business:

Federal Employer Identification Number (FEIN)

Affidavit

I hereby swear and attest that I will require proof of worker's compensation insurance for every contractor, subcontractor, or other worker before he/she engages in work in accordance with the Workers' Compensation Act (Chapter 568).

I understand that pursuant to § 31-275 C.G.S., officers of a corporation and partners in a partnership may elect to be excluded from coverage by filing a waiver with the appropriate District Office; and that a sole proprietorship of a business is not required to have coverage unless he files his intent to accept coverage.

(Signature of Applicant)

Subscribed and sworn to before me this ____ day of _____, 20__.

(Notary Public/Commissioner of the Superior Court)

**CITY OF BRIDGEPORT
BUILDING DEPARTMENT
APPLICATION FOR SIGN LICENSE**

We hereby apply to the Building Department for a License to erect Outdoor Sign Advertising under the name and style of

| | | | | |
|---------------------------|-----------------------------|-------------------|--------------------|-----------------------|
| <hr/> <i>Company Name</i> | <hr/> <i>Street Address</i> | <hr/> <i>City</i> | <hr/> <i>State</i> | <hr/> <i>Zip Code</i> |
| <hr/> <i>Email</i> | <hr/> <i>Phone</i> | <hr/> <i>Fax</i> | | |

We hereby agree to abide by all rules and regulations of the State of Connecticut and the City of Bridgeport.

SIGNED: _____
(OFFICER OF COMPANY)

____/____/20

(PRINT NAME LIGIBLY)

Please return to:

City of Bridgeport Building Department, 45 Lyon Terr. Bridgeport, CT 06604

Include fee made payable to: CITY OF BRIDGEPORT

New license: \$135.00 Renewal : \$65.00